

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, June 29, 2021

COMMISSIONERS PRESENT		STAFF PRESENT	
City of Charlottesville		Christine Jacobs, Interim Executive Director	x
Michael Payne	x	David Blount, Deputy Director / Legislative Director	x
Rory Stolzenberg	x	Don Reed, Finance Director	
Albemarle County		Sandy Shackelford, Planning/Transportation Director	x
Ned Gallaway		Jessica Ballering, Planner II	
Donna Price	x	Shirese Franklin, Planner II	x
Fluvanna County		Dominique Lavorata, Planner I/Legislative Aide	
Tony O'Brien	x	Nick Morrison, Planning/Environ. Program Manager	
Keith Smith, Treasurer	x	Sara Pennington, TDM/Rideshare Program Manager	x
Greene County		Lucinda Shannon, Transportation Program Manager	x
Dale Herring, Chair	x	Gretchen Thomas, Administrative Assistant	
Andrea Wilkinson	x		
Louisa County		GUESTS/PUBLIC PRESENT	
Bob Babyok		Sean Tubbs, Independent Reporter	x
Tommy Barlow	x	Allison Wrabel, Reporter, Daily Progress	x
Nelson County		David Erzen, TJPDC Intern	x
Jesse Rutherford, Vice Chair	x		
Dylan Bishop	x		

Note: The Governor has declared a state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting procedures and policies as outlined in Item 4.0-01 of the Virginia state budget (Chapter 552), as effective April 7, 2021. A recording of the meeting was made available to the public at <https://www.youtube.com/channel/UCOuHJzpRDV6rnplep2Lxj0Q>.

1. **CALL TO ORDER:**

The Thomas Jefferson Planning District Commission (TJPDC) Commission Chair, Jesse Rutherford, presided and called the meeting to order at 12:02 pm. Sandy Shackelford read the Notice of Electronic Meeting and Commissioner and Public Protocol, took attendance by roll call, and certified that a quorum was present.

2. **MATTERS FROM THE PUBLIC:**

- a. **Comments by the Public:** None
- b. **Comments provided via email, online, web site, etc.:** None



3. PRESENTATIONS:

a. Inter-Governmental Review for Housing Preservation Grant

Shirese Franklin provided background on the Housing Preservation Grant explaining that the TJPDC applies for the grant annually. Ms. Franklin provided background information on past grant receipts, its intended use for home rehabilitation in rural areas, and explained how the grant funds are distributed. Ms. Franklin also reviewed the distribution of project funds throughout the region.

4. RESOLUTIONS:

a. Resolution Confirming Receipt of Inter-Governmental Review and Support of the Application for a Housing Preservation Grant from the Rural Housing Services

Motion/Action: On a motion by Keith Smith, seconded by Donna Price, the Commission unanimously approved a resolution confirming that the Commission received notice of the Inter-Governmental Review and supporting an application for a Housing Preservation Grant from the Rural Housing Services by the Thomas Jefferson Planning District Commission.

5. NEW BUSINESS:

a. FOIA Code of Virginia Section 2.2-3708.2

Christine Jacobs and David Blount reviewed the state of electronic meeting assembly among the local governments in the TJPDC region. The state code allows electronic meetings of public bodies to continue under certain conditions if they are located in a locality that has adopted a state of emergency. Since the City of Charlottesville remains under a locally adopted state of emergency and the TJPDC is located within the City boundaries, the TJPDC could continue to hold meetings electronically during the state of emergency. It was the consensus of the Commission to continue to allow meetings to be conducted electronically as long as Charlottesville remains under a locally adopted state of emergency.

6. OTHER BUSINESS:

a. Next Meeting: August 5, 2021

ADJOURNMENT:

Motion/Action: On a motion by Keith Smith, seconded by Andrea Wilkinson, the Commission unanimously voted to adjourn the June 29, 2021 Commission meeting at 12:28 pm.

Commission materials and meeting recording may be found at www.tjpd.org